



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

MICHAEL P. FLANAGAN
STATE SUPERINTENDENT

**FISCAL YEAR 2014
CHILD AND ADULT CARE FOOD PROGRAM
OPERATIONAL MEMORANDUM #7**

TO: Child and Adult Care Food Program Institutions

FROM: Kyle L. Guerrant, Director
Office of School Support Services

DATE: January 16, 2014

SUBJECT: **Civil Rights Compliance – Update to Fiscal Year 2013 Operational Memo #12**

ACTION: **Shortened version of the non-discrimination statement on Child and Adult Care Food Program materials**

The United States Department of Agriculture (USDA) requires that all institutions participating in the Child and Adult Care Food Program (CACFP) comply with the Food and Nutrition Service (FNS) Instruction 113.1, *Civil Rights Compliance and Enforcement – Nutrition and Programs and Activities*.

The shortened version of the USDA Non-Discrimination statement has been approved effective immediately to be used on CACFP menus. The shortened version is as follows:

"USDA is an equal opportunity provider and employer."

The entire version of the USDA Non-Discrimination statement must still be used on any other CACFP materials. Note the print size cannot be smaller than the text in the document.

Federal guidance for CACFP can be located at <http://www.fns.usda.gov/usda-nondiscrimination-statement>.

The CACFP website (www.michigan.gov/cacfp) has been updated with the new non-discrimination statement and all forms are being updated. A list of Civil Rights requirements for CACFP can be found on the website under Resources. You are not required to reprint forms you may already have printed. The forms must be updated with the new non-discrimination statement at the next printing. If you have any questions regarding this memorandum, contact the CACFP office at 517-373-7391.

STATE BOARD OF EDUCATION

JOHN C. AUSTIN – PRESIDENT • CASANDRA E. ULBRICH – VICE PRESIDENT
DANIEL VARNER – SECRETARY • RICHARD ZEILE – TREASURER
MICHELLE FECTEAU – NASBE DELEGATE • LUPE RAMOS-MONTIGNY
KATHLEEN N. STRAUS • EILEEN LAPPIN WEISER

608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909
www.michigan.gov/mde • (517) 373-3324